

COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION

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2019 JUN -4 PM 2:17

Instructions: Use this form as a cover sheet for any paperwork you may need to submit to the Office of Public Records in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. **Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.**

SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

Name of Traveler: Naz Durakoglu

Employing Office/Committee: Senator Jeanne Shaheen

Travel Expenses Paid by (List all sources): National Democratic Institute (NDI)

Travel Date(s): March 28 - April 1, 2019

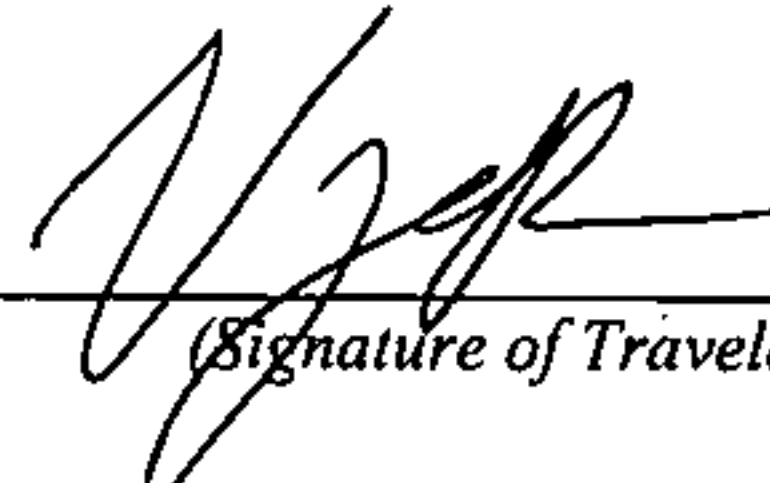
Description/Title of Attached Forms: Private Sponsor Travel Certification Form

Purpose of Amendment (describe the reason for amending original submission): Ethics Committee
noted that the original submission did not have the final PSTCP attached.

The final submission is included here.

June 4, 2019

(Date)


(Signature of Traveler)

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

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1. Sponsor(s) of the trip (please list all sponsors): National Democratic Institute
 2. Description of the trip: International observation mission for Ukraine's March 31, 2019 presidential election
 3. Dates of travel: March 28 - April 1, 2019
 4. Place of travel: Kyiv, Ukraine
 5. Name and title of Senate invitees: Naz Durakoglu, Senior Policy Advisor, Senator Jeanne Shaheen
 6. I *certify* that the trip fits one of the following categories:
 - ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
 - OR –
 - ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
 7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
 - AND –
 - ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
 8. I *certify* that:
 - ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
 - AND –
 - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. USE ONLY IF YOU CHECKED QUESTION 6(B)

I certify that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

- ☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

- OR -

- ☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

- OR -

- ☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. USE ONLY IF YOU CHECKED QUESTION 9(B)

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

NDI is facilitating an independent, international election observation mission to Ukraine for the March 2019 presidential election. The mission is funded by USAID. NDI's role is to recruit and deploy a group of observers that will provide a credible, external analysis of the conduct of the election.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

NDI is a nonprofit, nonpartisan, nongovernmental organization working to support and strengthen democratic institutions worldwide. The observation delegation will monitor the Ukrainian presidential election, noting voting irregularities and reporting on the polling environment.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

Through the House Democracy Partnership, NDI facilitates meetings and briefings for congressional delegations that visit HDP countries. Additionally, NDI deploys international observer delegations including congressional representation and other experts to dozens of countries around the world.

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15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

In Ukraine, NDI provides technical assistance to parliament on constituent outreach and transparency and trainings for civil society organizations on advocacy. NDI also advises domestic election monitors, builds coalitions for electoral reform, and trains women to engage in politics.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate <input type="checkbox"/> Actual Amounts	\$897.63 (airfare and ground transportation)	\$729.00	\$472.50	\$0

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The trip is being arranged without regard to congressional participation.

18. Reason for selecting the location of the event or trip

The trip is arranged to take place in Ukraine in order to observe the presidential election, which includes monitoring polling stations and meeting with key Ukrainian stakeholders.

19. Name and location of hotel or other lodging facility:

Hyatt Regency, Ally Tarasovoi St, 5, Kyiv, Ukraine, 01001

20. Reason(s) for selecting hotel or other lodging facility:

Value for money, proximity to local partners and NDI office, availability of meeting space in the hotel

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

The daily expenses for lodging and meals are within the Federal Government's maximum per diem rates.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Round-trip coach airfare will be provided from Washington, DC to Kyiv, Ukraine, and passenger van transportation will be provided for travel within Ukraine

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor: Kristina Jeffers
Name and Title: Kristina Jeffers, Program Director

Name and Title: Kristina Jeffers, Program Director

Name of Organization: National Democratic Institute

Address: 455 Massachusetts Ave NW, Washington, DC 20001

Telephone Number: 202-728-5445

Fax Number: 888-875-2887

E-mail Address: kjeffers@ndi.org